

# Minutes

Club/Class \_\_\_\_\_

Date of Meeting \_\_\_\_\_

Members/Officers present: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Old Business:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

## New Business:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

## Discussions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Motions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Meeting Adjourned at \_\_\_\_\_

Respectfully submitted: \_\_\_\_\_